

INCORPORATION PROCESS OUTLINE

Public Support

Survey

Fund Solicitation

Business Plan

Select and hire a Preliminary Fiscal Analysis Consultant

Initiate petition drive (over 25% of registered voters must sign)

Preliminary Fiscal Analysis (PFA)

Identify municipal services and providers

Estimate cost of providing services

Infrastructure

Staffing

Identify revenue sources

Property tax

Sales tax

Utility tax?

Other

Must cover 10-year period

- **Determine incorporation feasibility**

If incorporation feasible, complete petition drive and submit Incorporation Application to LAFCO with \$8,300 fee for initial processing (to validate petitions)

LAFO estimates that \$100,000 more will be required for full application processing and for Comprehensive Fiscal Analysis (CFA)

Business Plan shows means of raising the \$100,000 or more if needed

(We are here!)

LAFCO hires CFA consultant (with our money) who then performs independent (from PFA) study utilizing “LAFCO Guidelines”

LAFCO Board Vote

LAFCO staff reviews CFA and makes recommendation to LAFCO Board

Possible Conditions of Approval applied

Potential Agreement reached on County transfer of services

Removal of Sunset Beach from Huntington Beach Sphere of Influence

Off-ramp here if LAFCO Board denies Sunset incorporation application

Vote of the people of Sunset Beach

Public Support

Schedule election

Ballot preparation

Election results: Over 50% of those voting must favor incorporation

Off-ramp here if Sunset Beach voters do not approve incorporation

If incorporation approved, transition from County services would commence